

Item	Activity/ Hazard	Recommendation	Actions	Action Owner	Target Date	Status Date
Gate	Entrapment on side(s) of the gate.	Adjust gate / posts / fit new rubber buffer to ensure a spacing of at least 12 mm throughout the range of the gate to remove the entrapment. The 12 mm gap also should apply on the hinge side of the gate.	The gaps between the panels have been widened as recommended	Stewart and Shields	23/10/17	<b>Complete</b> 23/10/17
<b>Water Pump</b>	Installation incomplete. Ground fixing nuts not tightened fully. Take care not to leave excessive bolt thread length.	Complete the installation according to the manufacturer's instructions if applicable.	Ground fixing nuts tightened as recommended	Stewart and Shields	23/10/17	<b>Complete</b> 23/10/17
<b>Water Pump</b>	Risk of Legionella	Monthly checks in line with school checks.  Running the tap weekly and checking the tap is clean	Monthly checks in line with school checks  Running the tap weekly and checking the tap is clean	CEC  Playground Maintenance Group & Nursery	Ongoing	Ongoing
<b>Play Panel Blackboard</b>	The board is made from fibreboard. It may deteriorate	Monitor and replace if necessary with a more durable material	Regular checking for further damage and if required will be replaced.	Playground Maintenance Group	Ongoing	Ongoing

	rapidly in the rain.					
<b>Sand Pit</b>	Concrete edges	Ensure the concrete edge to the stones surface remains covered with sand to protect the non-rounded edge.	Regular checking required.	Playground Maintenance Group	Ongoing	Ongoing
<b>Multiplay</b>	The barrier openings are in excess of 500mm and are easily accessible with falls in excess of 600mm.	To reduce the gap at the top of the firefighter's pole so that only one child can use it at a time.	The gap has been reduced as per recommendation	Stewart and Shields	23/10/17	<b>Complete</b> 23/10/17
<b>Multiplay contd.</b>	Accessible nuts and bolts projecting more than 8 mm that are not permanently protected e.g. covered, fitted with dome headed nuts or appropriately inset.	Trim excess length from bolts.	Excess length has been filed down	Stewart and Shields	23/11/17	<b>Complete</b> 16/11/17
	Children may injure	Edges not radiused or chamfered.	Edges chamfered to provide a minimum 3 mm radius.	Stewart and Shields	23/11/17	<b>Complete</b> 16/11/17

	themselves on sharp edges of sleeper wall tops					
<b>Multiplay gravel</b>	The gravel layer may become too thin and cause injury.	The gravel must be at least 300mm deep at all times  Gravel depth will also be checked during quarterly RoSPA inspection	Checked throughout the day by the Playground Maintenance Group and gravel raked to ensure level across gravel pit.	Playground Maintenance Group  School/ Project Play	Ongoing	<b>Ongoing</b>

KEY: STATUS

	Not started
	In progress / on track/ ongoing
	Overdue
	Completed
	EN standard covered off in previous recommendations